



**Headquarters  
Billings Service Center**  
2303 Grand Avenue  
Billings, MT 59102

**Casper Service Center**  
501 North Sun Drive  
Casper, WY 82609

**Great Falls Service Center**  
4930 Ninth Avenue South  
Great Falls, MT 59405

800.736.5243 ♦ [www.gsmw.org](http://www.gsmw.org)

## Additional Troop/Service Unit Money-Earning Request

(Do not use for council-sponsored Cookie or Fall Product Sale programs)

**Completed form is due four weeks in advance of your activity date to the local Service Unit Manager to avoid conflicts within the Service Unit.**

**Service Unit Manager will send request to headquarters in Billings. You will be notified within two weeks of receipt.**

<b>FOR COUNCIL USE ONLY</b>
Council approval: _____
Date: _____

### General guidelines for additional money-earning activity:

- Activity may not conflict with United Way campaigns or council-sponsored product sale programs.
- Troop or Service Units must have a significant participation level in previous product sale programs.
- Requests are approved on the basis of:
  - Need for funding
  - Value to girls
  - Relationship to the Girl Scout program
- Safety guidelines and all policies of GSUSA and the local council must be followed.
- Girl members may not engage in any direct solicitation for money. Adult members in their Girl Scout capacities may not solicit financial contributions for purposes other than Girl Scouting.

### Who may participate in additional money-earning activities:

- Junior, Cadette, Senior and Ambassador Girl Scouts and their adult volunteers and/or Service Unit members may participate.
- Brownie Girl Scout troops will be given consideration if needing additional funds for special circumstances related to the Girl Scout program (i.e. special Girl Scout related expenses to attend a camp or event; troops who form and register in the spring).
- Daisy Girl Scout troops may not participate (GSUSA policy).

As required, we participated in the Girl Scout Cookie Program and sold nuts and magazines in the fall.	This year Yes <input type="checkbox"/> No <input type="checkbox"/>
	Last year Yes <input type="checkbox"/> No <input type="checkbox"/>

The following adults will be in charge of and responsible for this money-earning activity	Leader	Phone
	Co-leader	Phone
	Troop committee member	Phone
Troop #	GS level <input type="checkbox"/> Brownie <input type="checkbox"/> Junior <input type="checkbox"/> Cadette <input type="checkbox"/> Senior <input type="checkbox"/> Ambassador	
Money-earning activity	Date to be held	Expected revenue \$
Funds to be used for		Current bank balance \$
Service Unit manager approval <input type="checkbox"/> Yes <input type="checkbox"/> No	Service Unit	
Service Unit manager address		
City	State	Zip
Phone	E-mail	

### Generally approved money-earning projects:

<b>Put on an event</b> Event child-care Holiday bazaars Spaghetti dinner Pancake breakfast	<b>Sell services</b> Gift wrapping Car washes Bagging leaves "go-fer" day	<b>Work with another organization</b> Event concessions Gym or stadium clean-up Store inventory	<b>Recycling</b> Can and bottle drive Newspaper by the ton Recycle Christmas trees
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