



**Headquarters
Billings Service Center**
2303 Grand Avenue
Billings, MT 59102

Casper Service Center
501 North Sun Drive
Casper, WY 82609

Great Falls Service Center
4930 Ninth Avenue South
Great Falls, MT 59405

800.736.5243 ♦ www.gsmw.org

Troop/Group/Service Unit Annual Financial Report

Reporting Period: June 1, 2011 to May 31, 2012
Due to Membership Manager by June 30, 2012

Funds in troop treasuries in excess of \$50 must be kept in a double signature account in the name of Girl Scouts of Montana and Wyoming, troop # _____ .
There must be two non-related persons on the signature card:
Leader, co-leader, and/or troop affiliated registered adults.

FOR COUNCIL USE ONLY	
Date Received:	_____
Reconciled	<input type="checkbox"/> Yes <input type="checkbox"/> No
Receipts enclosed	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank statement enclosed	<input type="checkbox"/> Yes <input type="checkbox"/> No

Troop #	Service Unit				Number of girls registered		
Please check GS level:	<input type="checkbox"/> Daisy	<input type="checkbox"/> Brownie	<input type="checkbox"/> Junior	<input type="checkbox"/> Cadette	<input type="checkbox"/> Senior	<input type="checkbox"/> Ambassador	
Troop leader's name					Phone (day)		
Mailing address				City	State	Zip	
Checking account #						Bank	
Signature(s) on account							

Income		Expenses	
Beginning bank statement balance (as of 6-1-11)	\$		
Deposits (into bank account)		Checks & withdrawals (from bank account)	
Girl Scout membership dues	\$	Girl Scout membership dues	\$
Juliette Low World Friendship Fund donation collected	\$	Juliette Low World Friendship Fund donation	\$
Troop dues collected	\$	Troop supplies purchased	\$
Fall Start-Up Program	\$	Cost of Fall Start-Up (check amount written to council)	\$
Cookie Program	\$	Cost of cookies (check amount written to council)	\$
Troop Money-Earning project	\$	Service Project costs	\$
\$ collected for recognitions and/or insignia (badges & patches)	\$	Recognitions purchased	\$
Other income (please specify)	\$	Trips/events	\$
		Camp fees	\$
		Other expenses (please specify)	\$
A. Total Income (beginning balance plus deposits)	\$	Other expenses (please specify)	\$
Notes: Troops are required to turn in copies of receipts with report. The May bank statement MUST be enclosed with this form. Call your Membership Manager for assistance in completing this form. Writable Annual Financial Report available at www.gsmw.org .		B. Total expenses	\$
	Summary		
	Total income (line a)		\$
	Total expenses (line b)		\$
Net income (line a minus b)		\$	
		Must match May 31, 2012 bank statement	